# Return Authorisation Form

**Customer name**

**Account #**

**Contact**

**Phone #**

**Email**

Do you require a replacement order? YES / NO

This form is not an authority for credit.

- Goods must be in original packaging, unaltered, undamaged
- All goods returned after 7 days
- All Retuned Goods will incur a 10% restocking fee
- No credit will be authorised under the below circumstances
  - Goods returned after 14 days
  - Special Order Parts
  - Electrical items
  - Pre-Used items
  - Special orders procured at customer request

**INSTRUCTIONS:** Complete and submit the return Authorisation Form to the supplying Fork Force Branch parts department.

Once we receive completed Authorisation form we will confirm parts return

| REASON FOR RETURN | PART # | DESCRIPTION | QTY | INVOICE # |
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